OLC #78-5-256

NFAC #4061/78

19 September 1978

STAT	MEMORANDUM FOR: Chief, Congressional Support Staff, NFAC	
	FROM : Associate Coordinator for Academic Relations and External Analytical Support, NFAC	
	SUBJECT: Follow-up Questions from HPSCI on CIA's Relationship with Academia	
	The following is provided in response to requests made by Loch Johnson on 7 September 1978:	
STAT	1. The Senior Review Panel presently consists of only one member,  The second member,  is expected on board in early October. A third member is expected to be appointed in the next several months, but no specific name has been mentioned. The person is likely to have either a strong economic or scientific background. Biographic profiles are attached	STAT STAT
STAT		_
	2. The relationship with US students is one of a potential employer. Our practices on campus are similar to those of other government and private industry recruiters and take into account all school regulations. We maintain an overt and well advertised presence when recruiting for NFAC. Recruitment practices of the DDO can be obtained from Deputy Chief, Policy and Coordination Staff, on extension	STAT STAT

ADMINISTRATIVE

Follow-up Questions from HPSCI on CIA's Relationship with SUBJECT: Academia 3. "Appropriate official" is defined in[ **STAT** subsection e, as "a person who supervises the staff or faculty members and is in a responsible management position at the institution." This person might be, for example, the Dean of Faculty or Provost depending on the institutional makeup of the college or university. STAT Attachments: 2 As stated -2-

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STAT

NFAC #4061/78

SUBJECT: Follow-up Questions from HPSCI on CIA's Relationship with

Academia

Distribution:

Orig - Addressee (w/atts) 2 - NFAC/CAR (w/atts)

1 - NFAC Registry (w/o atts)

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NFAC/ACAR /js (19 September 1978)

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Approved For Release 2004/08/30 : CIA-RDP81M00980R003000100042-2 Wyshin Ron, 1950-65; prof. stall mem. Senste France Con., 1956-65; commt. U.S. Internat. Trade Commin. (formerly Tardi Commin.), 1963-65. Mem. Phi Beta Kuppa, Omicron Delta Kappa. Dericci it Homer 4301 Massachusetts Ave NW Washington DC 20016 Office 701 E St NW Weshington DC 20046

ELON GUSRRERO, ROBERT EDWARD, territorial of d. Gram, h. Agana, Gurm, Nov. 7, 1930; a. Juse S. and Vicenta SA, B.S. Regio Coll., Denver, 1933; M. in Social Work, Portland State IL, 1964; m. Rosatto A. Matacawe, 1934; children—Robert, Glean, Vincent, Denaa, Cad, Walter, Gordon, Director dept pub, health and social services, Territory of Gurm, Agana, 1983-69, dep. dir., dept. corrections, 1939-70; administry, dir., javenile justice, 1972-76, administry, dir., ets., 1976—; co-founder Gurm Foster-Parents Assn., delegate 1st Constitutional Conv., Gurn, Recipient Citation for Omstanders, Pub. Service, Exec. office of Pres. Mem. Nat. Assn. Social Workers, Maronas Security Assn., Juvenile Ct. Judges Assa. (assn.) Democrit, Roman, Catholie, Hermer PO Bos 551 Agana GI 96910. LEON GUERRERO, ROBERT EDWARD, territorial of at. Guarri

1EONHART, WIULIAM, Ign. ser. ofcl. State Dept.; b. Parkersburg, W.V., Aug. 1, 1919; s. Harry Kempton and Rae Coriane (Kahn) L.; W.V., Aug. 1, 1919; M.A., Princeton, Rae Coriane (Kahn) L.; g.A., W.V., U. 1919; M.A., Princeton, 1941, Ph.D., 1931; m. Plorence Stoom, Sept. 20, 1944; children—Deborah Anne, Victoria Andren, Econ. officer, fluenous Aires, Argentina, 1943-46; econ. and polit. officer, Belgrade, Yugotavia, 1946-49; polit. officer, Rome, 1939-50, Saigon, Vietnam, Phoom Penh, Cambodia, Vientiane, Loos, 1959-51, Tokyo, Japan, 1952-55; mem. Policy Planning Staff, Washington, 1955-57, also asst., 1955, alt. rep. to Nat. Security Council Planning Bd., 1916-57; detailed Imperial Def. Colt., London, 1953, consul gen., 1953, dep., chief crisian, Tokyo, 1959-62; with prevanal rask minister, 1959-61; ambassedor to Tanganyika, 1963-64. Tantania, 1964-65; detailed to Winte Home, 1966, spl. asst. to Prevanderate Home, 1966, spl. asst. to Prevanderates of the Yagoslavia, Belgrade, 1959-71; dep. comdt. Internat. Affairs, Nat. War Colt., Washington, 1971-75; vp., Nat. Def. U., 1975-77-Served with AUS, 1943. Recipient Superior Honor award State Dept., 1956; Sec. of Def. Meritorious Civilian Service award, 1974, Distinguished Service award India Colt. of Armed Forces, 1975, Officer Nat Def U Fr Lesley J MeNair Washington DC 20319

REOPOLD, LOUIS, ofel NASA; b. Boston, Mar. 8, 1918; s. Nathan and Mary (Meyers) L.; B.S.; U. Mich., 1941; B.S. E.E., ki. Jax. Tech., 1958; povigrad., fiarvard U., Mass. Inst. Tech., 1912-43, U. Clyo, 1959; p. Wilma Erika Miron, Dec. 27, 1947; children—Robert Louis, Laurence Scott. Elec. engr. Kaiser-Frizer Corp., Willow Run, Mich. 1917-49; dectronics devel. engr., Magnecord, Inc., Ch3o., 1952-55; group leader Motorola, Inc., Ch3o., 1953-59; electronics arto, research engr. NASA Loudey Field, Va., 1959-60, engr. for project Mercury at McDonnell Aircraft Corp., 5t. Louis, 1950-61, mgr. NASA office, Dalmo Victor Co., Belmont, Calif., 1963-69, experiments mgr. NASA Apollo Lucar Orbital Missions, 1969-73, rast. catesina and microwave study space solar power satellite and space base sta., Johnson Space Center, Houston, 1973—Served to capt., USAAF, 1942-46, Mem. IEEE, AAS, Jli. Acad. Scis., Am. Inst. Acromatics and Astronautacs, U. Mich. Alumni Asia., Internat. Pirform Assa. Home 7751 El Rancho Houston TX 77037 Officer Johnson Spacecraft Center NASA Houston TX 77033

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1.EOPOLD, M. RICHARD, city old. Brownsville (Tex.); b. Cleve, Date 17, 1930, s. Raymond Lepst and Edith Leopold (Lepst) Spike; 5 A. Mismi U., Oxford, Oxio, 1932, M.P.H., U. Tex., 1974; child-en-Jelliey P. Pres. chem. 112, cd., 1934-73; die. pub. heelth Cits. If Brownsville, 1974—; mem. faculty Tex. Southmost Coll. pres. 5. Tex. Environ. Health Assa., 1976, 'set up multiphasic health stretuing clinic for drug abuse and gentarite treatment Tex. Research ince. Mintal Scis., Houston Med. Ceatér, 1973. Recipient various strate awards. Mem. Am., Tex. pub. health assas, Emergency Med. Textro cams Assa., Valley Zool. Soc., Brownsville Hist Soc. (pres. 1975). Am. Heart Assa. (chpt. pres. 1976). Democrat. Jewish. Club: Misc. as. Home: 401 Boca Chies Brownsville TX 73520 Office: City Health Stewnsville TX 78520

LEOPOLD, REUVEN, marine engl., govt. ofcl.; b. Arad, Rumania, Mry S. 1935, s. Edward and Blacks (Abraham) L., came to U.S., 1935, marinded, 1951, B.S., Maxs. Lest. Tech. 1951, M.Sc., 1963, Ph.D., with the ded, 1951, B.S., Maxs. Lest. Tech. 1951, M.Sc., 1963, Ph.D., with the ded, 1951, B.S., Maxs. Lest. Tech. 1951, M.Sc., 1963, Ph.D., with B.A., George Washington U., 1977; m. Dora Rejman, Jan. 1962; children—Brighter, Edward. Asst. research scientist, Fortheractics, Lee. Rockville, Md., 1961-61; research engl., Maxs. W. Tech. Cambridge, 1962-65, Icate, 1972-7; mem. staf Arthur D., 1914. Co., Cambridge, Mass., 1965-66; asst. to tech. der, East Dezo-ment Lugistic Ship Project Litton Industries, Culver City, and 1869-67, head of computer-aided ship design sect., 1937, max. 1869-68. asso. dir. of ship enging, and design, 1968-69, 21 of cegring, and analysis, 1959-71; tech. dir. Ship Design Div., 2002, 1958-68. asso. dir. of ship enging, and design, 1968-69, 22 of cegring, and analysis, 1959-71; tech. dir. Ship Design Div., 2002, 1971-1, 18ctn. Naval Fortill, 1971-1, 18ctn. N

LEPPERT, CHARLES, JR. 1982, VAS ONE OF MANY Johnstown, Pa., O.E. 31, 1912, S. Charles and Frances Christmas (Grifto) Lipan BAL, U.S., 1973, LLB, L. Richtsond, 1961, in Rusen And Rowe, Aug. 6, 1973, chaltern—And Homey Dipari and Charles Augmente Libon Admired to Va. bit, inforting consort out and first risk Admired to Va. bit, inforting consort for legis, affairs Face, Office of Press, 1973-75, dep. asst. for legis affairs, Face, College State, Va. Trial Lawyers Avon Home 6004 Baylor Dr. Alexandria VA. 22307 Office. Exce. Office of the President White House Office 1600 Pennsylvania Ave. NW Washington Dr. 20500 Washington DC 20300

LEPPO, CARROLL HAROLD, o'cl. York Conaty (Pa.); b. Dovec, Pa., Jan. 7, 1927; s. Nichta Wester and Add Estella (Monly L.; B.A., Pa. State, U.; 1949; r.; Junet Louise Stambough, June. 2, 1950; children—William C., Nancy L. Stock broker, York, 1963—; chief cik, York County Bd. Commis., 1955–61; mem York County Bd. Commis., 1971—. Served with USNR, 1944-45. Lotheran (pres. council). Home: 251 Lyabrock Dr N York PA 17402 Giften: 23 E., Market St York PA 17401

Market St York PA 17401

LERNER, LOUIS ABRAHAM, arabassador to Norway, b. Chgo., Jane 12, 1935; s. Leo Alfred and Disana (Duskin) Lijatudent ti. Chgo., 1951-53. Scandinavian seminari, Copenhagen, 1955-57; B.A., Rongevelt U., 1950; m. Sisan Winchester, July 22, 1957; children—Lucy Aha, Jiane Chelsea, Reporter, North Town News, Chgo., 1954-55; corr. Accredited Home Newspapers of Am. Chgo. and Copenhagen, 1955-59; exen. Lerner Home Newspapers of Chgo., 1959-63, pub., 1959-4; dir. Mysrs Pub. Co., Lincoln-Beltotont Pub. Co., pres. Lerner Suburban Communications; commd. (ga. service officer Dept. State, 1977; probassador to Norway, 1977-..., Mem. Nat. Comman. on Libraries and Iafo. Sci., 1971-.; mem. Ill. State Library Adv. Bet., chmn. Chgo. Pub. Library Centennish; bd. clirt. Lyric Opera Guild, Chgo. Better Bud. Bur., Suburban Newspapers Recented Center, Suburban Newspapers Am., Chgo. Pub. Library, Recipient Pub. Service award Accredited Home Newspapers Am., 1950. Mem. Am. Acad. Polit. and Social Sci., Ill. Library Asso., ALA, Newspaper Soc., London, Chgo. Mus. Contemporary Art, Sigma Delta Chi. Democrat, Honen. 432 W. Weitington St Chicago II. 60657 O.Scer US Embassy Osla Norway. Embassy Osla Norway

LEROUN, PETER WALLACE, mean Schate staff; b. Grand Rapids, Minn., Apr. 6, 1919; s. Peter J. and Philomene (Therom) LeR.; B.A., U. Minn., 1941, J.D. 1948; m. Elannore M. Murphy; children—Dinne, Jean, Holly, Ed., Donna, Admitted to Minn. bar, 1948; ment. Office of Legis, Counsel, U.S. Senate, Washington, 1948—, sr. counsel, 1955—; adj. prof. Central Mich. U. Inst. for Personal and Career Devel, 1975—— Servad with USNR, 1942-46. Minn. Bar, Roman Catholic, Club. K. C. Home: 2019 Powhaten St. Falls Church VA 22043 Officer 6123 Senate Office Bid. Washington DC 20510 6123 Senate Office Bidg Washington DC 20510

LESAGE PAUL JOSEPH, etcl. USPHS; b. N.Y.C., Oct. 12, 1931; s. Charles O. and Mary Lords (fedard) Le S; B.S. in Pharmacy, Mass Coll, Pharmacy, 1934; r. Priscilla Genevieve Grande, June 26, 1934; children—Russell P., Michele E, Brian P., Paulette E., Denise E., Celeste E, Jacqueline E. Commd officer USPHS, 1934—capt, 1974—insigned pharmacy depts. USPHS hosps in U.S., 1934-64; chief pharmacy dept. USPHS Hosp. Balt., 1935-69, San Franches, 1970—Mem. Md. (ress. 1931-84). W. Arthur Pardem award 1971). No. Calif. (pres. 1931) sees, hosp. pharmacists, Kappa Psi. K.C. Home: 2205 Mari Lane Zetaluma CA 94932 Officer USPHS Hosp. 15th and Lake S; San Francisco CA 94113.

LESESNE, EDWARD HUGUENIN, ofcl. TVA; b. Charleston, S.C., Oct. 4, 1920; a. Daniel Somers and Emma Rove (Hagueria) L.; B.S., Clemson, Coll., 1911; 2nd. Feb. Esce., Inst., 1972; m. Sarch Frances Brodie, Apr. 17, 1942; ch. deren—Edward Huguerian, Sarch M. (Mrs. John M. Craddock), Eisabeit H. (Mrs. Kenneth J. Boniface, Ir.), Robert H. With TVA, Krosviffe, 1941—, asst. to dir. water control planning, 1965-68, asst. dir. water control planning, 1965-68, asst. dir. water control planning, 1965-68, asst. dir. water control planning, 1968-73, dir., 1974/75, dir. water regent. 1975—, Mein. com. on water resources research U.S. Office, Nri. and Techy, mem. U.S. com. Internat. Hydrotogical Decade, 1964-70; mem. U.S. Com. on Lifge Dama, U.S. Not., Com. on Sci. Hydrotogy mem. adv. com. Water Resources Research Irist. U. Tenn., U. N.C.; participant Internat. Inst. Applied Systems Amilysis Sommar, Eaden, Austria, 1974. Served to capt. AUS, 1941-45, mil. Res. set. Fegatered prof. engs., N.C. Foliew Am. Soc. C.E.; mem. Internat. Water Resources Assn., Tau Broa Pt. Signat XI, Ch. Epidon, Presbyn. (eds.). Home: 5817 Minityn Dr. Ecoville, TN 17914 Office, 443 Evans Brufing Union Ave Knowille TN 37902

LESHER, JOHN MILLER, city mgr. Sheridan (Orea); b. Manhattan, Karaa, Ian. 17, 1929; a. Wills Luyd and Bernice Ellen (Miller) L.; B.5. in Bos. Administra., U. Idaha, 1934; m. Chadries Herldyne Elseis, Dec. 24, 1951; children—Mare Lien, Laure Lonate And. city erga., Barley, Itahu, 1935-61; city supt., Oranio, Orea, 1961-61; city andriester, Divers, Calif., 1945-63; city arg., Coquille, Orea, 1999-16, dep. dir. Somana Comaty Econ. Devel. Santa Ross., Orig., 1990-16, dep. dir. Somana Comaty Econ. Devel. Santa Ross., Child., 1970-71; city administr., Galt. Calif., 1971-73; city mag., Silverton, Orea, 1973-75, Sheridan, 1976—Served with AVS., 1951-51; Korea Mem. Internat City Mgant. Assn., Am Feb Vurdal. Assn., Epinocadian Clubs: Reaery, Manual Assn., Am Feb Vurdal. 188 SW 15 n. on 5t Spanish UR 27-178 Office: 15) NW Youthin St. Sheridan GR. 27-178.

1920, s. Edward a 1941, M.S., E. 40 children-Slarne, C U. 1949-50; besett U. 1996-50; head in thronian Good Year tech info Service Ro STI Insulty NAS N. C. Leoco, Bethools, N MJ. 1970-72; mat 1972-75; registrar, Lou 1972-75; registrar, Ser-Olice, Registrar Ser-

LESTER, JAMES L 12, 1932, s. William Chalet, 1982, LD., 1953, children-Jarsince practiced in Au-chain, Banking, Fins-Are, Cancer Soc., 198 1956-70, Served with Service award Augu-award Mental Health award Richmond Co. Augusta Kiwanis (to. GA 30309 Officer 9:

LETHURIDGE, S. Congress; b. Fr. Way-Mary Alice (Foulds): Wis, 1935-38, Am. 1, 1947; children—Penstrick, Christoph, (Wis.) Pub. Library, Washington, 1942; 1943-59; fgm. affair. English Lang. Sers. Washington, 1957-68 researcher City Tavedir. ABC, 1965. Co. mem. Com. of 100 ce. mem. Com. of 100 c. bd. dirs., 1976—. Mr Preservation, Column Govt. Communicator Co-compiler: Writing news editor, Am. Ar. 4605 Dremmond A-Congress Washington

LEVENSON, SEYM.
N.Y., Nov. 12, 1916
Greenspoon, Accounterner, 1945-47, assisted the secondatant, Attent of Washington, 1952; 1954-55, administry, insp. Pyn. Ser., Wast Consular Affairs, 191965-65, dep. chief Faderinsten, Caracas, 1970-76, Jin. mgat, 1976-6. Faculty Ma 1942-45, Home 9615

LEVENTHAL CARL & Indor and Anna th. M.D. U. Rochester, children—George Le. Intern, then assat resisters, then easter resident them to 1951-64; commid. officeropathologist Next. HeW. Bethesds, M. 1955-68, assat to dep 1973-74; dep. die. ber Asst. cia. prof. eet Decorated Commend. 1974. Sellow Neuropathologista, A. Annapolis Rd. Calum 20352

LEVENTHAY, "LAR-Loseph and Sh. 1 (Wo LLB, (Toppas and C Sept. 18, 1942.); "Bire bor, 1916, D.C. Can. 18 Cr. U.S., Washington, star Office Selection G due toerrier Dept. 18 and faction backson, other task force on. officer task force on .

STAT	NFAC NOTICE	11 September 1978

RESPONSIBILITIES OF THE COORDINATOR FOR

ACADEMIC RELATIONS AND EXTERNAL ANALYTICAL SUPPORT

STAT

STAT Recission: \_\_\_\_\_\_17 June 1974

The Coordinator for Academic Relations and External Analytical Support and the Associate Coordinator are charged with stimulating and facilitating professional contacts between NFAC and the US academic and private research communities. They act as the principal representatives of the Director, NFAC, for liaison with academic institutions, research centers, and individual scholars. They have general responsibility for coordinating consultations between NFAC personnel and outside scholars and for advising on external research undertakings with academics or academic institutions. The academic relations staff maintains information about these activities, provides advice to NFAC personnel who may wish to contact outside scholars or research centers, assists in arranging for external analytical support, and coordinates these activities, when necessary, among NFAC components.

As CIA representative on the Interagency Committee on Foreign Affairs Research, the Academic Coordinator reviews all contract proposals for external foreign affairs research as defined in Section B. The academic relations staff will act as the secretariat for the NFAC Senior Review Panel, and coordinate the Scholar-in-Residence and similar programs. The Coordinator chairs the NFAC Academic Relations and External Analytic Support Committee, with representatives of NFAC offices and staffs, in order to maintain effective communications in these and related areas.

These guidelines supersede previous DDI and NFAC procedures and policies and supplement appropriate Headquarters regulations.

#### A. CONSULTANTS

1. The Coordinator for Academic Relations is responsible for assuring that all NFAC consultants are dealt with in conformance with and other directives, for coordinating consulting arrangements, and for maintaining central records on all NFAC consultants.

STAT

- 2. The academic relations staff and the NFAC Administrative Staff provide support to National Intelligence Officers in establishing and maintaining consulting arrangements. NFAC offices and staffs may independently administer and process consultants who provide advisory services primarily or exclusively to them, in consultation with the academic relations staff and the NFAC Administrative Staff.
- 3. NFAC officers and components interested in using consultants should communicate with the Coordinator for Academic Relations for information and advice on the required procedures before commencing any other action, and should keep the Coordinator apprised of all contacts with prospective consultants and of meetings and other developments in relationships with current consultants.
- 4. A consultant is defined in part in as an "individual with unusual or special skills, knowledge, or experience who is engaged to serve the Agency in an advisory capacity." All consultants must be approved by the DCI and hold Top Secret clearance. Members of NFAC advisory panels must be processed as consultants according to these provisions. Outside specialists needed to provide one-time or occasional advisory services at the Secret level or below may be processed according to the provisions in Section C below.

STAT

5. The Coordinator for Academic Relations is responsible for assisting the Director, NFAC, in preparing the required annual report, during the month of July, of all consulting relationships.

#### B. CONTRACTS FOR EXTERNAL FOREIGN AFFAIRS RESEARCH

- 1. The Coordinator for Academic Relations and External Analytical Support must be informed about all <u>foreign affairs external research</u> projects sponsored by CIA. Such projects are defined, in part, as research programs and studies in the <u>social</u> and <u>behavioral sciences</u> dealing with international relations or with foreign areas and peoples, whether conducted in the US or abroad, classified and unclassified.
- 2. The Coordinator is responsible for assuring that all foreign affairs external research is performed in compliance with Presidential and NSC directives that require:
  - a. The State Department to review and clear all proposals for such research if at any stage the research may involve foreign travel or contact with foreign nationals in the US or abroad, or if the research could have adverse effects on US foreign relations:

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- b. The State Department be informed of <u>all</u> research projects as defined in paragraph 1 within ten working days after the awarding of a contract or grant;
- c. The State Department be provided with three copies of the finished products of such research;
- d. Representatives of the Interagency Committee on Foreign Affairs Research (the Coordinator for Academic Relations is CIA's representative) supply the State Department with annual funding information on their agencies' programs, serve as facilitators of cooperative projects, and are otherwise available for consultation on matters of interagency cooperation.
- 3. Research proposals that may be construed to be within the scope of the definition in paragraph I above must be reported to the Coordinator for Academic Relations before contracts are awarded. Memoranda should include the title and description of the project, methodologies to be employed, the countries or regions covered, the names of the contractors and principal researchers, the estimated cost of the research, classification, and information about any discussions that may have been held about the project with US diplomatic missions. If the project involves field work abroad, details about when, where, and with whom should be included.
- 4. The Coordinator for Academic Relations will report such proposals to the Department of State as required, following approval by the AD-M, and will report the results of the review process to the AD-M and sponsoring officials.
- 5. NFAC offices, staffs, and National Intelligence Officers will report all other foreign affairs external research projects as defined in paragraph 1 to the Coordinator for Academic Relations within five working days after contracts have been approved. The Coordinator will be responsible for properly advising the Department of State, with AD-M concurrence.
- 6. Four copies of each completed research project as defined in paragraph 1 will be provided to the Coordinator.

## C. INDEPENDENT CONTRACTORS FROM ACADEMIA

1. Office directors, staff chiefs, and NIOs approve other arrangements in NFAC in which a fee or other remuneration is paid for services rendered by individuals affiliated with academic

institutions. Guest speakers, persons providing *ad hoc* advisory services, and specialists under contract for research or other purposes are included.

2. Approvals by the Director of	Personnel, and, when applicable
the Deputy Director for Administrati	on and the Director of Security
will be requested by memorandum in a	ccordance with procedures
described in	] · · · ·

- 3. These memoranda require the concurrence of the AD-M, and should be routed through the Coordinator for Academic Relations, the NFAC Administrative Staff, and the NFAC Security Officer. They should include the names and academic affiliations of prospective independent contractors, an estimate of the total cost of a meeting, the place and purpose of the meeting, security clearances required and other relevant information.
- 4. The academic relations staff will provide advice about prospective independent contractors from the academic and private research communities and information about any previous services they may have provided NFAC components. It will also assist NFAC officers and components to arrange meetings with outside specialists on request.
- 5. The NFAC Security Officer will arrange for clearances when necessary and for access to Agency buildings.

# D. ATTENDANCE AT ACADEMIC AND PROFESSIONAL MEETINGS

STAT

- 1. Office directors, staff chiefs, and National Intelligence Officers approve travel to and attendance at professional association meetings and other academic gatherings (conferences, conventions, seminars, symposia, etc.) in the US as budget limitations permit. The AD-M should be notified at least four weeks in advance of major conferences, or at least one week prior to meetings that allow less lead time. Memoranda (sample at Attachment A) should be routed through the NFAC Security Officer and the Coordinator for Academic Relations.
- 2. NFAC employees are encouraged to attend meetings of academic and professional organizations which will help to keep them abreast of developments in their fields. In approving attendance sponsored by the Agency, the following factors should be considered:
  - a. Repeated attendance at annual meetings. Some meetings are of value to an individual only once in several years. If this is the case, other individuals should be offered the opportunity to attend.

- b. The number of NFAC personnel attending a conference should not be disproportionate in relation to the total number of attendees or the number of Agency personnel assigned to a specialty.
- c. Membership. Does the individual show enough interest to be active or retain membership in the association sponsoring the conference?
- d. Benefit to the Agency and to the individual as an Agency employee.
- 3. Memoranda to the AD-M concerning attendance at professional and academic meetings should include the following information: name, location, duration, and cost of attending the meeting; name, grade, and position of the person attending; and whether the person is a member of the sponsoring organization.
- 4. NFAC personnel whose attendance at such meetings is sponsored by the Agency are expected to identify their affiliation openly. Any exceptions should be noted and approval requested.
- 5. Attendance at international conferences must conform with HR 10-7d.

# E. SPEAKING ENGAGEMENTS BEFORE ACADEMIC GROUPS

- 1. NFAC personnel are encouraged to accept invitations to make unclassified substantive presentations before academic audiences. Requests to do so will be submitted at least one month in advance to the AD-M for approval, and routed through the office director, staff chief, or National Intelligence Officer, the NFAC Security Officer, the Director of Security (Attn: OS/EAB), and the Coordinator for Academic Relations. An information copy will be provided to the Director of Public Affairs.
- 2. Memoranda (Attachment B) requesting approval to speak on campus and for travel and other expenses should include information about the time, place, sponsor, and other relevant information about the proposed appearance; identification of the academic point of contact; and an estimate of the total cost (if any) to the Agency. The text of the presentation should be included for review and approval prior to any distribution outside the Agency. If a presentation is to be extemporaneous, an outline or a description of the proposed talk should be included.

- 3. As a general rule, NFAC speakers will confine themselves to specific topics or areas in which they have substantive competence.
- 4. Presentations should be in response to requests initiated by academic institutions or faculty members. Agency regulations prohibit personnel from soliciting or initiating speaking engagements for themselves or other officers. Honoraria or other fees may not be accepted when a speaker appears in an official capacity.
- 5. There should be an explicit understanding between the NFAC officer and his academic contact about the subject matter of the presentation, the size and composition of the audience, and other ground rules. Presentations should be off the record, with no media coverage or special publicity. The optimum setting is the classroom, and, as a general rule, large scale gatherings open to the general public should be avoided.
- F. REQUEST TO PRESENT A PAPER OR PARTICIPATE ON A PANEL
- 1. NFAC specialists are encouraged to participate as speakers, commentators, etc., on panels at meetings of academic and professional associations.
- 2. Procedures for requesting approval are the same as in Section E above. Memoranda should include information about the time, place, and nature of a meeting; the title, composition, and objective of the panel; the estimated total cost to the Agency of participation; and other relevant information. A copy of the paper should be included for review and approval prior to any distribution outside the Agency.
- G. REQUESTS TO PUBLISH

1. See

2. In addition, an information copy of the memorandum requesting approval should be sent to the Academic Coordinator.

## H. REQUESTS TO TEACH

STAT

NFAC officers wishing to teach courses at institutions of higher education should request AD-M approval and concurrence by the Coordinator for Academic Relations and the Office of Security at least a month in advance.

Robert R. Bowie
Director,
National Foreign Assessment Center

Distribution "A" (1-6)

STAT

SAMPLE

ATTACHMENT A

MEMORANDUM FOR: Associate Director-Management, NFAC

Coordinator for Academic Relations, NFAC THROUGH

Agency Personnel Attending Professional Meetings/Conferences SUBJECT

The following is provided for your information:

# Meeting/Conference:

Title: Location:

Duration (Dates):

Cost:

# Attendees(s):

Name: Grade:

Position:

Identified as CIA:

Member:

Agency-sponsored:

/signed/

Office Director, NIO, Staff Chief

# 

MEMORANDUM FOR: Associate Director-Management, NFAC

**SUBJECT** 

Request to Speak Before a Group, Participate as a Member of a Panel, or Orally Present a Paper at an Academic or Professional

Meeting, etc.

I request approval to appear/participate/orally present a paper/speak before a group, etc. Information about the time, place, sponsor, and other relevant facts about the appearance; identification of the academic point of contact; an estimate of the total cost (if any) to the Agency, etc.

PERSON MAKING REQUEST Area

Attachment: Text of Talk (if applicable)

I have reviewed this and found it to be unclassified. /signed/ Immediate Supervisor

SAMPLE

SUBJECT: Request to Speak Before a Group	
CONCUR:	
Office Director	Date
Director of Security	Date
Coordinator for Academic Relations	Date
APPROVED:	
NEAC NEAC	Date
Associate Director-Management, NFAC	Da te

SAMPLE

SUBJECT: Request to Speak Before a Group

(Show office identification)

Distribution:

Original - Addressee and return to originator

1 - AD-M/NFAC

1 - D/OS

1 - NFAC/CAR

1 - Office Director

1 - A/DCI/PA

1 - NFAC Registry

				M009802003000100042-2
Request to Speak Befor	e a Gro	up, Oral	ly Prese	ent a Paper, etc.
			EXTENSION	NO.
Office Name Office Address				DATE
O: (Officer designation, room number, and building)	D./ RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.
1. Office Director Address				If this is mailed, it will take at least two weeks. If you wish to handcarry it (depending on circumstances, takes about 2-3
NFAC/SO 2F28 Hqs				days), make the following notation and put a priority tag on it.
D/OS Attn: OS/EAB 4E33 Hqs			4	FOR HANDCARRY, PLEASE CALL
NFAC/CAR 3E49 Hqs				(Person's name) at X
5. AD-M/NFAC 7E62 Hqs				
6. Originating Office Address				The AD-M's secretary will mail the
7.				approved copies. Include an additional copy, addressed to Assistant to the Director, 1F04
8.				Hqs, in the package, even though he is not included in the check-off routing.
9.				
10.				
11.				
12.				
13.				
14.				
15.				